

Caniff Liberty Academy  
Board of Directors  
Regular Board Meeting  
Minutes

Date: Wednesday, March 16, 2022  
Time: 6:00 pm  
Location: Caniff Liberty Academy  
2650 Caniff St.  
Hamtramck, MI 48212

Call to Order

The meeting was called to order at 6:10 pm by Board Treasurer Al-Zaqzuq.

Roll Call

A roll call was taken. The following board members were in attendance:

Present (arrived at 6:15 pm) – Mr. Abu-Shanab, President  
Present - Mr. Ali Al-Zaqzuq, Treasurer  
Present – Mr. Imad Hamad, Secretary  
Present – Mr. Qurban Choudhury, Vice President  
Present – Dr. Elmoataz Ibrahim, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ehab Hassan, EMAN  
Dr. Azra Ali, EMAN  
Dr. Lorilyn Coggins, EMAN  
Dr. Lawrence Cowger, Caniff Liberty Academy  
Ms. Latacha King, Oakland University Charter Schools Office

Approval of Agenda

It was moved by Mr. Al-Zaqzuq and seconded by Dr. Ibrahim to approve the agenda. The vote was unanimous (5/0) in favor of the motion (Ayes – Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury, and Ibrahim). Motion passed - Agenda approved.

No board member indicated having a conflict of interest with respect to any agenda item.

Approval of Prior Meeting Minutes

It was moved by Mr. Al-Zaqzuq and seconded by Mr. Hamad to approve the minutes of the Regular Meeting held on February 16, 2022, as read. The vote was unanimous (5/0) in favor of the motion

(Ayes – Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury, and Ibrahim). Motion passed - Minutes approved.

#### Public Comment Relating to Agenda Items

No public comment was provided.

#### Correspondence

A copy of the communication from Oakland University regarding upcoming National Charter Schools Conference was received and entered into the record.

A copy of the correspondence from the Michigan Department of Education regarding 31O reporting requirements was received and entered into the record.

#### Reports

Dr. Ali welcomed the Board to the March meeting and offered congratulations to Dr. Cowger on the accomplishment of completing his dissertation and receipt of his doctoral degree. Dr. Cowger provided a summary of the monthly report with highlights of academics, assessments, staffing, enrollment, compliance, and grants.

Dr. Coggins summarized the February financial reports noting cash on hand, fund balance, and actual to budget percentages for both revenues and expenditures.

#### Unfinished Business

There was no unfinished business to come before the Board.

#### Closed Session

Dr. Coggins asked the Board to go into closed session for the purpose of reviewing the updated Emergency Operations Plan.

It was moved by Mr. Hamad and seconded by Dr. Ibrahim to go into closed session for the purpose of reviewing the Emergency Operations Plan. The vote was unanimous in favor of the motion (5/0 – AYES – Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury, and Ibrahim). Motion passed.

The Board entered closed session at 6:30 pm.

The Board re-entered open session at 6:35 pm with all members still present.

It was moved by Mr. Hamad and seconded by Dr. Ibrahim that the Board approve the updated Emergency Operations Plan as reviewed in closed session. The vote was unanimous in favor of the motion (5/0 – AYES – Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury, and Ibrahim). Motion passed. Emergency Operations Plan approved.

### New Business

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the February financial reports as presented. The vote was unanimous (5/0) in favor of the motion (Ayes – Abu-Shanab, Al-Zaqzuq, Hamad, Choudhury, and Ibrahim). Motion passed – Financial Reports Approved.

### Other Business

No other business came before the Board.

### Authorizer Comments

The March and April Resource Calendars were provided to the Board.

Ms. King brought comments to the Board from Oakland University as authorizer.

### Extended Public Comments

There was no extended public comment.

### Closing Items

The next regular meeting was announced for April 20, 2022.

It was moved by Mr. Hamad and seconded by Mr. Choudhury that the meeting be adjourned at 6:45 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting Adjourned.

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I certify that these minutes were approved [ ☒ ] as read, [ ☐ ] as corrected, by the Academy Board at a duly noticed open meeting held on April 20, 2022 at which a quorum was present.

By:   
Its: Secretary